

Portage la Prairie Regional Library

Board Meeting

October 16, 2024 6:00 pm

Present: Joe Masi, Kevin Blight, Bryan Dion, Lynda Mann, Leta Maksymyk, Jen Kendall, Madeline Dow

Absent with regrets: Rob Beckley

1. Approval of Agenda

Joe Masi moved:

Lynda Mann seconded:

The approval of the agenda.

CARRIED

2. Approval of August 21, 2024 Minutes

Kevin Blight moved:

Lynda Mann seconded:

That the minutes of the August 21, 2024 meeting be adopted as distributed.

CARRIED

3. Approval of Financial Statements and Cheque Lists

Joe Masi moved:

Bryan Dion seconded:

August online payments and cheque numbers 727 to 743 for a total of \$63,863.03 and AFT for a total of \$43,889.28.

September online payments and cheque numbers 744 to 7758 for a total of \$21,716.41 and AFT for a total of \$24,602.78.

Approval of financial statements for August and September 2024.

CARRIED

4. Business Arising from the Minutes

a. Transfer from Reserve

Motion: To transfer funds from the unrestricted reserve fund.

Joe Masi moved:

Bryan Dion seconded:

CARRIED

b. Policy Review

i. Borrowing Policy

Motion: To accept the amendment to the Borrowing Policy as presented.

Kevin Blight moved:

Lynda Mann seconded:

CARRIED

ii. Block Loan Policy

Motion: To accept the amendment to the Block Loan Policy as presented.

Joe Masi moved:

Bryan Dion seconded:

CARRIED

5. New Business

a. Signing Authority

Motion: To approve signing authority for Jessie Duffield.

Kevin Blight moved:

Bryan Dion seconded:

CARRIED

b. Acting Director Wage

Motion: To approve the wage increase for the Acting Director, subject to approval from the city regarding contract wording.

Bryan Dion moved:

Joe Masi seconded:

CARRIED

c. Director job posting

Due to Jen's resignation a posting will be made for the Director position.

6. Librarian's Report

See attached report.

Joe Masi moved:

Kevin Blight seconded:

To accept the librarian's report as presented.

CARRIED

7. In-Camera Session

8. Adjournment:

Moved by Joe Masi that the meeting be adjourned at 7:30 pm.

Leta Maksymyk, Chairperson

Madeline Dow, Operations Manager