

# Portage la Prairie Regional Library

## Board Meeting

June 19, 2024 6:00 pm

Present: Rob Beckley, Kevin Blight, Lynda Mann, Leta Maksymyk, Joe Masi, Jen Kendall, Madeline Dow

Absent with regrets: Bryan Dion

### 1. Approval of Agenda

Kevin Blight moved:

Joe Masi seconded:

The approval of the agenda.

CARRIED

### 2. Approval of April 17, 2024 Minutes

Joe Masi moved:

Kevin Blight seconded:

That the minutes of the April 17, 2024 meeting be adopted as distributed.

CARRIED

### 3. Approval of Financial Statements and Cheque Lists

Joe Masi moved:

Rob Beckley seconded:

April online payments and cheque numbers 666 to 679 for a total of \$71,906.40 and AFT for a total of \$25,431.18.

May online payments and cheque numbers 680 to 694 for a total of \$33,410.98 and AFT for a total of \$24,771.86.

Approval of financial statements for April and May 2024.

CARRIED

4. Business Arising from the Minutes

a. Preliminary 2025 Budget Discussion

Director to provide report with 10 year financial forecasts for the Board.

b. GIC amounts 2024 – 2025

Motion: To approve the purchase of GICs in the amount of \$9566 from July 2024 – June 2025.

Rob Beckley moved:

Kevin Blight seconded:

CARRIED

5. New Business

a. Staff/Volunteer Recognition

Board Chair and Director to develop formal recognition structure.

b. Policies

i. Petty Cash

ii. Personnel Policy

iii. Advertising Policy

Motion: To accept the Petty Cash and Personnel policies as presented.

Joe Masi moved:

Lynda Mann seconded:

CARRIED

6. Librarian's Report

See attached report.

Joe Masi moved:

Kevin Blight seconded:

To accept the librarian's report as presented.

CARRIED

6. In-Camera Session

7. Adjournment:

Moved by Rob Beckley that the meeting be adjourned at 7:45 pm.

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Leta Maksymyk, Chairperson

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Madeline Dow, Operations Manager