

# Portage la Prairie Regional Library

## Board Meeting

Dec 18, 2024 6:00 pm

Present: Kevin Blight, Leta Maksymyk, Lynda Mann, Joe Masi, Sharon Nichol

Absent with regrets: Rob Beckley, Bryan Dion

1. Approval of Agenda:

Lynda Mann moved:

Kevin Blight seconded:

The approval of the agenda.

CARRIED

2. Approval of Oct 16, 2024 Minutes

Joe Masi moved:

Kevin Blight seconded:

That the minutes of the Oct 16, 2024 meeting be adopted as distributed.

CARRIED

3. Approval of Financial Statements and Cheque Lists

Kevin Blight moved:

Joe Masi seconded:

Oct online payments and cheque numbers 759 to 773 for a total of \$17,702.48 and AFT for a total of \$26735.62

Nov online payments and cheque numbers 774 to 784 for a total of \$7437.39 and AFT for a total of \$28,880.02

Approval of financial statements for Oct and Nov 2024.

## CARRIED

### 4. Business Arising from the Minutes

#### a. Director Job Posting Update:

Discussion during In-camera session

Lynda Mann moved

Joe Masi seconded

That McKayla Goddard be hired as Director effective Dec 15, 2025 as per the terms in the letter of offer, and that Sharon Nichol be offered the position of Director on a term basis as outlined in the letter of offer.

#### b. Staff Recognition/Acknowledgement

Discussion during In-camera session

#### c. Succession Planning

Rob Beckley has given notice of his resignation from the Board.

#### d. Meeting Dates for 2025

The meeting time will change to 2:00 pm on the 4<sup>th</sup> Wednesday of the month with the exception of the month of December. The December 2025 meeting will be on Dec 10.

#### e. Year End Finances and Budget discussion

### 5. Librarian's Report

See attached report.

Joe Masi moved:

Lynda Mann seconded:

To accept the librarian's report as presented.

CARRIED

7. In-Camera Session

8. Adjournment:

Moved by Lynda Mann that the meeting be adjourned at 7:30 pm.

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Leta Maksymyk, Chairperson

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Sharon Nichol, Director