

Portage la Prairie Regional Library Board Meeting

August 17, 2022 4:00 pm

Present: Joe Masi, Kevin Blight, Bryan Dion, Leta Maksymyk, Jen Kendall, Sharon Nichol.
Absent with regrets: Sharilyn Knox and Rob Beckley

1. Approval of Agenda

Leta Maksymyk moved:

Kevin Blight seconded:

The approval of the agenda.

CARRIED

2. Approval of June 22nd Minutes

Kevin Blight moved:

Leta Maksymyk seconded:

That the minutes of the June 22, 2022 meeting be adopted as distributed.

CARRIED

3. Approval of Financial Statements and Cheque Lists

Leta Maksymyk moved:

Kevin Blight seconded:

Approval of June cheque numbers 270 to 290 for a total of \$19,185.12 and CAFT for a total of \$22,255.21 and July cheque numbers 291 to 312 for a total of \$27,840.80 and CAFT for a total of \$23,267.47.

Approval of financial statements for June and July 2022.

CARRIED

4. Business Arising from the Minutes

a. Personnel Policy

Kevin Blight moved:

Leta Maksymyk seconded:

To accept the Personnel Policy as Presented

CARRIED

b. Harassment Prevention Policy

The board reviewed the Harassment Prevention Policy.

The current policy will remain unchanged.

c. Violence in the Workplace Policy

The board reviewed the Violence in the Workplace Policy

The current policy will remain unchanged.

5. New Business

a. Approval of 2023 Budget

Bryan Dion moved:

Kevin Blight seconded:

To accept the 2023 Budget as Presented

CARRIED

b. Holiday Hours

The board reviewed the holiday schedule and gave their approval.

Saturday, November 12th – Closed.

Saturday, December 24th – Closed.

Saturday, December 31st – Close 2 hours early.

6. Librarian's Report

See attached report.

Leta Maksymyk moved:

Bryan Dion seconded:

To accept the librarian's report as presented.

CARRIED

7. In-Camera Session

8. Adjournment:

Moved by Leta Maksymyk that the meeting to be adjourned at 4:47 pm.

Joe Masi, Chairperson

Sharon Nichol, Assistant Director