

# Portage la Prairie Regional Library Board Meeting

February 16, 2022 4:00 pm

Present on zoom: Joe Masi, Bryan Dion, Sharilyn Knox, Kevin Blight, Jen Kendall, Sharon Nichol, Clarice Winter. Absent with regrets: Leta Maksymyk, Rob Beckley

1. Approval of Agenda

Sharilyn Knox moved:

Kevin Blight seconded:

The approval of the agenda.

CARRIED

2. Approval of Minutes

Kevin Blight moved:

Bryan Dion seconded:

That the minutes of the December 15, 2021 meeting be adopted as distributed.

CARRIED

3. Approval of Financial Statements and Cheque Lists

Sharilyn Knox moved:

Bryan Dion seconded:

Approval of December 2021 cheque numbers 128 to 149 for a total of \$24,031.22 and CAFT for a total of \$20,172.61 and January cheque numbers 150 to 174 for a total of \$33095.15 and CAFT for a total of \$21,895.03.

Approval of financial statements for December 2021 and January 2022.

CARRIED

4. Appointment of Officers and Signing Authority

Bryan Dion moved:

Sharilyn Knox seconded:

That Joe Masi be appointed to the position of Chair for 2022.

CARRIED

Joe Masi moved:

Kevin Blight seconded:

That Bryan Dion be appointed to the position of Vice Chair for 2022.

CARRIED

Sharilyn Knox moved:

Kevin Blight seconded:

That Joe Masi, Bryan Dion, Sharon Nichol, Clarice Winter and Jen Kendall be given cheque signing authority for 2022 at TD Canada Trust and Stride Credit Union.

CARRIED

5. New Business

a. Transfer to reserve

We have received the final payment from the Building Sustainable Communities grant.

Bryan Dion moved:

Kevin Blight seconded:

To transfer \$14,947.16 back to the reserve fund.

CARRIED

b. Building Agreement

Kevin Blight moved:  
Sharilyn Knox seconded:  
To adopt the lease with a ten-year term.  
CARRIED

6. New Business

a. Minutes on website

The board agreed to Jen's suggestion to put the minutes on the website beginning with April 2021 minutes.

b. Loan periods

Discussion on changing the loan periods for materials.

Sharilyn Knox moved:  
Kevin Blight seconded:  
To adopt the revision to the Borrowing Policy as presented.  
CARRIED

7. Librarian's Report

See attached report.

Sharilyn Knox moved:  
Bryan Dion seconded:  
To accept the librarian's report.  
CARRIED

8. In-Camera Session

9. Adjournment:

Moved by \_\_\_\_\_ that the meeting be adjourned at 5:07 p.m.

---

Joe Masi, Chairperson

---

Clarice Winter, Operations Manager