

## **Child Abuse Registry Policy**

While the Portage la Prairie Regional Library does not meet the criteria for access to the Child Abuse Registry, as defined under subsection 19.3 (3.1) of the Child and Family Services Act, the Library believes it to be in the best interests of staff, volunteers, and patrons to implement this Policy in order to protect those utilizing the library building and services.

### **Employee**

- Job applicants will not be required to provide a child abuse registry check before a job offer has been made.
- New employees may need to provide a child abuse registry check before starting employment if the job posting states it is required for employment.
  - A request can be made by library management of the employee at a future date of employment to acquire a child abuse registry check if it is deemed necessary.

### **Volunteer**

- Volunteers involved with children do not require screening if their involvement is on a one time or on a limited basis, and in a controlled/supervised environment overseen by a screened library staff member or library volunteer.
- Individuals accepted as a library volunteer who will be routinely working with children during library events may be required to present a child abuse registry check before volunteer work may begin.

Any individual found to be guilty of child abuse, or is currently under investigation, will not be accepted as an employee or as a volunteer of the Portage la Prairie Regional Library. In addition, any current employee or volunteer of the Portage la Prairie Regional Library found guilty of, or under investigation of, child abuse, will be immediately dismissed from their services at the library.

Revised April 4, 2019

Richard Bee, Head Librarian