

2018 Portage la Prairie Regional Library Board Members

**Chair:** Evelyn Braun (City of Portage la Prairie representative)

**Vice-Chair:** Patti Case (RM of Portage la Prairie representative)

**Secretary/Treasurer:** Clarice Winter

James Kostuchuk (City of Portage la Prairie representative)

Patricia Brown (RM of Portage la Prairie representative)

Wayne Wall (City of Portage la Prairie councilor representative)

Roy Tufford (RM of Portage la Prairie councilor representative)

Arnold Verwey\* (RM of Portage la Prairie councilor representative)

\*Mr. Verwey was appointed as the RM councilor representative for December.

2018 Recognition of Dedicated Volunteers

Evelyn Arnott      Jim Down      Carole Lupkowski

Barry Bills      Karen Down      Roberta Makinson

Valerie Bills      Dwayne Erickson      Debbi Miles

Andy Budzik      Louise Hewson      Dorothy Morrish

Renata Buhler      Gordon Hoar      Anna Neufeld

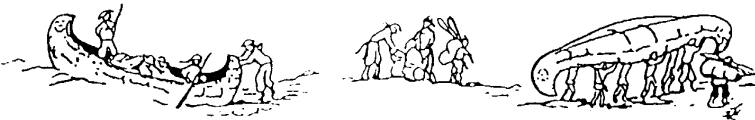
Pat Calder      Wally Kimpton      Joyce Scheper

Jerrad Cann      Connie Krawec      Grace Tully

Combined, these volunteers donated over 800 hours of work to the library in 2018.

PORTAGE LA PRAIRIE REGIONAL LIBRARY  
STATEMENT OF OPERATIONS YEAR ENDED DECEMBER 31, 2018

	2018	2017
<b>REVENUE</b>		
Amortization of deferred contributions	614	614
City of Portage la Prairie grant	264,219	264,219
Donations	1,222	1,994
Federal grants	3,086	--
Healthy Child Coalition grant	954	956
Interest	3,520	3,249
Library receipts	22,928	18,461
Province of Manitoba - grants		
Automation	7,768	6,902
Collection Development	5,500	5,500
Cultural	172,372	165,929
Rentals	27,192	30,071
Rural Municipality of Portage la Prairie grant	87,500	87,500
	<b>596,875</b>	<b>585,395</b>
<b>EXPENSES</b>		
Amortization	17,799	22,559
Audio-visual	5,973	6,383
Automation - grant	7,768	6,902
Bank charges	66	55
Books	32,809	47,824
Canada Summer Jobs	3,813	--
Collection development	5,500	5,500
Conference and travel	675	789
Employee benefits	54,025	54,247
Equipment and furniture	6,990	3,464
Freight and postage	2,749	3,049
Garbage collection	942	543
Healthy Child Coalition	728	348
Internet	2,287	2,267
Licenses and fees	2,001	4,061
Memberships and licenses	2,716	2,638
Other	1,983	2,097
Periodicals	5,717	5,749
Professional fees	7,063	7,063
Public relations	3,722	3,990
Rent	22,000	20,032
Repairs and maintenance	1,287	4,655
Salaries	398,860	385,245
Supplies	6,442	8,465
Telephone	1,645	1,555
Workers Compensation	3,109	2,881
	<b>598,669</b>	<b>602,391</b>
<b>Excess of revenue over expenses</b>	<b>(1,794)</b>	<b>(16,996)</b>



PORTAGE LA PRAIRIE  
REGIONAL LIBRARY

2018  
ANNUAL REPORT



Serving the Communities of:

City of Portage la Prairie  
Population - 13,304

Rural Municipality of Portage la Prairie  
Population - 6,975

2018 Chair Report

This annual report will show the many and varied ways our library is used.

On December 31st, Percy Gregoire-Voskamp retired after over 42 years of employment at our library, many of them as Head Librarian. We thank him for his excellent service and commitment, and wish him all the best with this new season of life.

The Board was very pleased to hire Richard Bee, MLIS, to replace Percy. He began work on December 18th and is already proving to be a very valuable addition to our staff.

The Board wishes to thank the City of Portage la Prairie, the Rural Municipality of Portage la Prairie and the Province of Manitoba - Dept. of Sport, Culture and Heritage for their financial support. We also very much appreciate the grants we received from the Healthy Child Coalition and Government of Canada (Canada Summer Jobs Grant). This funding enables the library to do both short and long-range planning, thus ensuring the best possible use of our resources. We would also like to acknowledge the book and financial donations we received from private donors. Each contribution is truly valued.

On behalf of the Board, I would like to take this opportunity to express our appreciation to our staff and management for providing top-quality service and dedication to our library members and the community. Your efforts and commitment are second to none, and we truly appreciate all that you do for our library. We would also like to extend our thanks to each of our volunteers whose dedication plays a special part in making our library the high quality facility it is.

We look forward to another great year celebrating our 50th Anniversary.

Evelyn Braun  
Chair

2018 Librarian’s Report

Percy Gregoire-Voskamp retired on December 31 after 42 years of employment at the library. I was hired on December 18 to replace him.

During the summer the library hosted a very successful book sale. The revenue from this sale, combined with smaller book sales during the rest of the year, were able to generate nearly \$20,000 in funding for the library.

Library staff took part in accessibility training during the year in order to recognize and alleviate issues patrons may face when trying to access the library and library services.

Membership fees for library patrons who do not reside or pay taxes in the city or RM of Portage la Prairie were increased by \$5 for individual memberships and \$10 for family memberships. These memberships now cost \$20 and \$45 respectively, and are still valid for 1 year.

Several successful programs for all age groups were held at the library this year, with 183 total programs held and a total attendance of 2742 people.

As of December 31, 2018, the library is still waiting to hear the results of the provincial review on Manitoba’s library system, which was launched in 2016.

I would like to thank the city and RM councils of Portage la Prairie for their support during these trying financial times, the library board for their efforts to the library’s cause of supporting our community, the library staff for their perseverance and dedication to the library, the volunteers who take time out of their schedules to provide much appreciated assistance to the library staff, and to all the community members of the greater Portage la Prairie area who support and love their local public library.

Richard Bee, MLIS  
Head Librarian

2018 Library Statistics

New Additions to the Library Collection in 2018

CD Audiobooks	132
DVDs	293
Juvenile books	555
Junior Primary books	373
Young Adult books	186
Adult books	3368
<b>Total new additions</b>	<b>4907</b>

Total Circulation Statistics in 2018

CD Audiobooks	1206
DVDs	3738
Juvenile books	16148
Junior Primary books	10583
Young Adult books	5420
Adult books	65141
Interlibrary loans	3695
Electronic materials	18181
<b>Total 2018 circulation</b>	<b>124112</b>

Total Library Memberships in 2018

Resident memberships	6445
Non-Resident memberships	270
<b>Total library memberships</b>	<b>6715</b>