

## **CRIMINAL RECORD CHECK - VOLUNTEER**

The Library believes it to be in the best interests of staff, volunteers and patrons to implement procedures that are intended to protect those employees, volunteers and patrons working in and utilizing the Library.

1. Applicants for volunteer work will not be required to provide a Criminal Record Check before being accepted as a volunteer.
2. Before volunteering can begin, individuals who have been accepted as volunteers must provide a Criminal Record Check conducted by the appropriate law enforcement agency.
3. An individual may still be accepted as a volunteer even though a positive result has been obtained from a criminal record check.

## **CRIMINAL INVESTIGATIONS - VOLUNTEER**

Volunteers must inform the Librarian should he/she be investigated or charged with a criminal offence under Federal or Provincial legislation.

## **CRIMINAL INVESTIGATIONS - EMPLOYEE**

Employees must inform the Librarian should he/she be investigated or charged with a criminal offence under Federal or Provincial legislation.

## **CRIMINAL RECORD CHECK - EMPLOYEE**

The Library believes it to be in the best interests of staff, volunteers and patrons to implement procedures that are intended to protect those employees, volunteers and patrons working in and utilizing the Library.

1. A job applicant will not be required to provide a Criminal Record Check before a job offer has been made.
2. Before employment can commence, all new employees must provide a Criminal Record Check conducted by the appropriate law enforcement agency.
3. An individual may still be hired for a particular position even though a positive result has been obtained from a criminal record check.