

COMMUNITY SERVICES & PUBLIC RELATIONS

- Welcome Wagon handout.
- Bulletin board and free use of the multi-purpose room for non-profit organizations.
- Volunteer Library Home Service.
- Proctor Exams
- Tours for school classes and organizations.
- Portage Collegiate Institute Life Skills Program.
- Wi-Fi (including Shaw) and public access Internet.
- Office Pro 13 Suite.
- Ancestry.ca
- Pre-school Story Time and activities (afternoon and evening).
- Summer reading activities: Launch party - sponsored by TD Bank; "Playdough" - (ages 3 - 6), Gabriel Neuschwander (ages 7 - 12); "Play with Words"; "Play Games" (ages 3 - 6), (ages 7 - 12); "Play with Sticks" (ages 3 - 5); "Popsicle Stick Bridge Building" - Patrick Lacroix; "Play Music" - Jennifer Harder (ages 3 - 5), Allison McEwing (ages 6 - 12); "Play with Paper".
- Summer Reading Program draws and prizes.
- Draws for Valentine's Day, Easter, National Aboriginal Day, Halloween and Christmas.
- Book Launches and Readings included: Katherena Vermette - "North End Love Songs"; Meg Tilly (TD Canadian Children's Book Week) - "A Taste of Heaven"; Linda Maendel - "Hutterite Diaries: Wisdom From My Prairie Community"; Brian Brett (Thin Air Writer's Festival) - "Tuco the Parrot, the Others, and a Scatter-shot World"; Glen Suggett, Gordon Goldsborough, Dr. Robert Jones, Winnie Pauch, Heidi den Haan, Leo Pettipas, Shirley Christianson, Barry Bills and Cynthia Jordan - "Delta: A Marsh and its People"; Karen Gross - "Sacrifice to Vanity".
- Adult programs: Health information session - Southern Health; "Edible Gardening" - Mark Klassen; "Doodle for a Cause"; Winterize your Home (in partnership with PCRC); "Canada Reads" promotions; "Read Between the Frames" movie series; Library Book Club.
- Teen programs: Wii and Wii U tournaments; Game Zone at the library; "Story Stick Workshop" - Angela Roulette; "Smash Books"; Hunger Games Party; Summer Reading challenges (prizes provided by Meyers Norris Penny (Jerry Lupkowski).
- Children's activities: Saturday 'Crafternoon' - Danielle MacIntyre; Lego Club; PD Days; "Hop-to-It" (Family Library Program); Story Time (Children's Book Week) - Debbi Parker (Friendship Centre/Prairie Sage Singers); Dreamcatcher Workshop - Andrea Houle (Friendship Centre); Bike Rodeo - Portage Active Transport Committee, RCMP and PCRC; Sheepcraft 1.0 & 2.0; Chalked: mini chalk boards.
- Multi-age programs: Introduction to Zen Doodling; Ukrainian Easter eggs - Helene Lucko; Family Story Times.
- Collections and drives for: Alzheimer Society; Royal Canadian Legion Branch #65; Salvation Army; United Way; Grandmothers Giving; PAWS.
- Other activities included: Volunteer coffee party; Share our World; Age Friendly Advisory Committee; City of Portage la Prairie Youth Career Opportunity Expo; Sale of "Our Story" by Les Green - fundraiser for Cancer Care; Family and children's movies; Family Literacy Day events; Special events for Visions of Independence, Homeschool Association; "Sounds of the Season" Christmas music in the library presented by local individuals and groups; Santa Claus visit; "Mitten Tree" with donated items going to the Women of Mother Earth Network; Portage la Prairie Community Revitalization Corporation (PCRC) created a design and painted the back of the building.
- Display cabinet for other organizations: Country Lane Quilters; Portage Terriers; Portage Industrial Exhibition Association; Prairie Ripples Art Tour; Coffee Break for the Alzheimer Society.

OUR THANKS TO

- The many organizations and individuals that donated money, services or new materials.
- The media - The "Graphic", "Herald Leader" "CFRY", "MIX 96.5" and "Shaw Cable".
- Portage la Prairie Community Revitalization Corporation (PCRC)
- Councils of the City and the Rural Municipality of Portage la Prairie.
- Public Library Services staff.
- Province of Manitoba.

PORTAGE LA PRAIRIE REGIONAL LIBRARY

STATEMENT OF OPERATIONS YEAR ENDED DECEMBER 31, 2015

	2015	2014
REVENUE		
Province of Manitoba Grants		
Automation	6,996	5,674
Collection Development	5,500	5,500
Cultural	165,929	165,929
City of Portage la Prairie Grant	281,219	272,719
Donations	2,093	1,527
Portage la Prairie Revitalization Grant	1,000	1,125
Rural Municipality of Portage Grant	91,955	88,450
Interest	769	4,099
Library Receipts	20,292	17,035
Rentals	28,406	31,022
	604,159	593,080
EXPENSES		
Amortization	14,746	10,016
Audio-visual	7,192	7,359
Automation - grant	6,996	5,674
Bank charges	58	55
Books	49,895	39,122
Collection development grant	5,500	5,500
Conference and travel	430	666
Employee benefits	58,025	57,536
Equipment and furniture	3,734	5,482
Freight and postage	2,534	3,016
Garbage collection	1,062	716
Internet	2,228	2,163
Licences and fees	4,862	4,269
Memberships and licences	1,918	1,405
Other	7,405	3,170
Periodicals	2,838	2,837
Professional fees	7,063	6,780
Public relations	4,179	5,207
Rent	20,032	20,032
Repairs and maintenance	3,786	3,024
Revitalization - grant	2,000	1,125
Salaries	371,517	362,004
Supplies	16,147	10,798
Telephone	2,201	2,631
Workers Compensation	2,376	2,396
	598,724	562,983
Excess of revenue over expenses	5,435	30,097



PORTAGE LA PRAIRIE REGIONAL LIBRARY



2015 ANNUAL REPORT



SPONSORING MUNICIPALITIES

**City of Portage la Prairie
Population - 12,996**

**Rural Municipality of Portage la Prairie
Population - 6,525**

LIBRARY BOARD AND STAFF

BOARD MEMBERS
 Evelyn Braun, Chairperson - City of Portage
 Wayne Wall, Councillor - City of Portage
 Terry Simpson, Councillor - RM of Portage
 Patti Case, Vice-Chair - RM of Portage
 Patricia Brown - RM of Portage
 Dorothy Morrish - City of Portage

STAFF
 Full Time
 Percy Gregoire-Voskamp - Librarian
 *Pat Calder - Library Assistant I
 Carole Gregoire-Voskamp - Computer Technician
 Richard Boehm - Processing/Lib. Clerk
 Sharon Nichol - Circulation Manager
 Suzy Laevens - PR Designer/Book Sale
 La Denna Stanley

Part Time
 Clarice Winter - Secretary-Treasurer
 Lori Mackedenski - Acting Programmer

Library Clerks
 Sue Middleton Doris Brooks
 Elena Khemm Angie McCulloch

Casual
 Richard Jensen Delnora Rice
 Rosemarie Holtmann Brenda Cornell
 Jenny Reitz Compere

Student/Page
 *Amy Byers Candice Blume
 Noah VanDenBussche Lasha Mackedenski
 Donnovan Hillman

VOLUNTEERS
 Barry Bills Grace Tully
 Valerie Bills Evelyn Arnott
 Louise Hewson Les Green
 *Claire Ommerli Karen Down
 Marsha Reitz Joyce Scheper
 Dorothy Morrish Connie Krawec
 Walter Kimpton Debbi Miles
 Betty Morrison Linda Leafloor
 Richard Jensen Carole Lupkowski
 Lasha Mackedenski Grace Fooks

*Part Year

CHAIRPERSON'S REPORT

The Portage la Prairie Regional Library is privileged to have a great team of staff, volunteers and board members. These people are valuable resources who contribute greatly to the high quality of our library.

The Board wishes to thank the City of Portage la Prairie, the Rural Municipality of Portage la Prairie and the Province of Manitoba - Dept. of Culture, Heritage, Tourism and Sport for their ongoing and consistent financial support. We also very much appreciate the grants received from the Toronto Dominion Bank, Portage la Prairie Community Revitalization Corporation and Meyers Norris, Penny. This funding enables the library to do both short and long-range planning, thus ensuring the best possible use of our resources.

Changes and up-dates are always being done to our library. Please refer to the Librarian's Report for details on this.

On behalf of the board, I would like to express our thanks to our librarian, staff, volunteers, contributors and patrons, each of whom play a special part in making our library the high quality facility it is and among the finest rural libraries in Manitoba.

Evelyn Braun,
 Chairperson

LIBRARIAN'S REPORT

As one might expect in the computer age, things electronic played a major role in the workings of the library in 2015. We replaced our file server early in the year, but had to work through a number of issues related to this acquisition which required some time to sort out. At the same time, it was decided to change to a GFI monitoring service. This does not save us money, but it does simplify our technology requirements. In addition, after much discussion, the Board decided to install a card lock system to control access to the book drop. This will be ready for implementation in the New Year.

For the first time, we took part in the Toronto-Dominion's summer reading program, complete with a party sponsored by the bank. Our young participants proved to be very enthusiastic readers over the summer months! This program was funded, in part, by the Portage la Prairie Community Revitalization Corporation. Meyer, Norris and Penny provided funding for the teen portion of the activities.

This was a very busy year, but perhaps the most unusual event involved bedbugs. A patron approached us with the concern that there had been bedbugs found in books borrowed from the library. The City brought in a dog trained to sniff out the bugs, and, to our good fortune, none were located. Watching the dog at work, however, was an education in itself.

The library is fortunate in having a Board, staff, and volunteers, whose goal is to provide excellent service. I would like to thank them for their efforts in accomplishing this.

LIBRARY STATISTICS

Patron Photocopies	3873	Children's Programs/Workshops	47
Internet Copies	9190	Adult Information Sessions	6
Reserved Items	3973	Author Readings/Launches	6
Block Loans	7805	Multi-Purpose Room Uses-Library	135
ILL Borrowed	532	Multi-Purpose Room Uses-Other	93
ILL Loaned	1933	Book/Video Displays	28
Book Sale Income	17620	Cabinet Displays	11
Volunteer Hours	1637	Storytime Sessions	15
Headset Usage	52	Tours/Off Site Presentations	15
Internet Usage	7394	Movie Presentations (adult)	15
Patron Count	87882	Movie Presentations (junior)	8
Reference Questions	5836	Program Attendance	2305
EBook Circulation	12892	Wii/Board Game Tournaments	22
Microfilm Use	76	Book Club Meetings (Adult)	12
Microfilm Reader Use	32	Archive Collection-Books	252
Ancestry.com-Searches	2624	Archive Collection-Microfilm	490
Website Hits	20880	Pedometers	6
		Book Club: Canada Reads	4

LIBRARIAN'S REPORT (CONT.)

LIBRARY STATISTICS

<u>COLLECTION</u>	Total 2014	Total 2015
Adult Fiction	24575	24088
Adult Non-Fiction	24358	24256
Junior F. & N.F./YA	22658	21852
Serials (Adult & Junior)	85	80
Print Totals	71676	70276
CD Audio	1365	1567
DVD	6119	6497
Non-Print Totals	7484	8064
Grand Total	79160	78340

<u>CIRCULATION</u>	Total 2014	Total 2015
Print		
Adult Fiction	55426	52463
Adult Non-Fiction	16436	15823
Junior F. & N.F./YA	33150	35527
Serials	7218	7004
Totals	112230	110817
Non-Print		
CD Audio	1438	1054
DVD	5184	4428
Totals	6622	5482
E Books	11234	12892
Grand Total	130086	129191

<u>MEMBERSHIP</u>	Total 2014	Total 2015
Resident		
Adult	5914	5914
Junior	1908	1672
Block	36	32
Total	7858	6828
Non-Resident		
Adult	203	153
Junior	41	39
Block	3	4
Total	247	196
Grand Total	8105	7024
Non-Resident memberships are valid for one year from date of issue.		
	Single	Family
Non-resident memberships	\$15.00	\$35.00
		Block
		\$60.00

Percy Gregoire-Voskamp
 Librarian